

## Glossary of Terms

**Activities-** The actions and processes employed to produce outputs and/or outcomes.

**Four Filters (How We Decide)-** We use the following filters to guide our grant-making choices:

- It is important.
- It can make a difference and have an enduring impact.
- Its outcomes are measurable.
- It will contribute to a portfolio effect.

**Grant Agreement-** The legal document that formalizes the understanding between the foundation and a grantee about an approved grant, including its outcomes, outputs and/or activities; budget; payments and grant requirements, including contingencies; and monitoring and evaluation plan.

**Outcome Plan-** Plan for key outcomes and/or outputs and high-level activities associated with each grant. The outcome plan is the core of the grant and a tool in grant development, monitoring and management. The outcome plan is attached to the grant agreement, which formalizes the grant after approval.

**Outcomes-** Changes that occur in understanding, behavior and/or conditions.

**Outputs-** Products, services and/or knowledge resulting from a grant's/project's activities.